



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF LANDSCAPE ARCHITECTS
MEETING DATE AND TIME:	Thursday, May 8, 2008 at 9:00 a.m.
PLACE:	Conference Room B, Cannon Bldg, 861 Silver Lake Blvd Dover, DE 19904
MINUTES APPROVED	August 14, 2008

MEMBERS PRESENT

Ronald Sherman, Public Member, President
Deborah Van Dermark-Billeter, Professional Member, Secretary
Eric J. Sturm, Professional Member
Barbara A. Hanson, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Allison Reardon, Deputy Attorney General
Shauna Slaughter, Administrative Specialist

MEMBERS ABSENT

Matthew Spang, Professional Member, Treasurer

CALL TO ORDER

Mr. Sherman called the meeting to order at 9:22 a.m.

REVIEW OF MINUTES

The Board reviewed the minutes for the February 14, 2008 meeting. Ms. Hanson made a motion, seconded by Mr. Sturm, to approve the minutes as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Discussion Regarding LARE Exam Administration

Ms. Slaughter provided the board with an update regarding changes to the LARE exam administration discussed at the February meeting. She advised that there have been no changes made to the way the LARE exam is being administered at this time. CLARB was unable to accommodate our applicants by providing a regional test center in Delaware because it is such a small state with few applicants. The Division of Professional Regulation's Director, James Collins, sent a letter to CLARB requesting that they explore other options for administering the exam. Ms. Slaughter will keep the board informed of any future changes.

NEW BUSINESS

Review of Applications for Licensure by Reciprocity

The Board reviewed James Buchheister's application for licensure. Mr. Sturm made a motion, seconded by Ms. Hansen, to approve the application. The motion carried unanimously.

The Board reviewed Gregory Rishel's application for licensure. Mr. Sturm made a motion, seconded by Ms. Hansen, to approve the application. The motion carried unanimously.

The Board reviewed Matthew Harbut's application for licensure. Mr. Sturm made a motion, seconded by Ms. Hansen, to approve the application. The motion carried unanimously.

The Board reviewed Lee Anne Schnappinger's application for licensure. Mr. Sturm made a motion, seconded by Ms. Hansen, to approve the application. The motion carried unanimously.

The Board reviewed Cecelia Byrne-Schmidt's application for licensure. Mr. Sturm made a motion, seconded by Ms. Hansen, to approve the application. The motion carried unanimously.

The Board reviewed James Stephenson's application for licensure. Mr. Sturm made a motion, seconded by Ms. Hansen, to approve the application. The motion carried unanimously.

The Board reviewed Sheri Anne Sanzone's application for licensure. Mr. Sturm made a motion, seconded by Ms. Hansen, to approve the application. The motion carried unanimously.

Review of Applications for Licensure by Examination

The Board reviewed Andrew Zientek's application to sit for the exam. Ms. Hanson made a motion, seconded by Mr. Sturm, to approve the application. The motion carried unanimously.

The Board reviewed Matthew Propper's application to sit for the exam. Mr. Sturm made a motion, seconded by Ms. Van Dermark-Billeter, to approve the application. The motion carried unanimously.

Other Business before the Board (For Discussion Only)

Mr. Sturm advised the Board of highlights from his trip to the CLARB 2008 Spring Meeting.

Ms. Van Dermark-Billeter initiated a discussion about the license renewal process and how long the late renewal period was. She has concerns about applicants who have relocated to other states, and may not receive their renewal notice. The Board asked Ms. Slaughter to research previous meeting minutes to see if there have been past issues with licensees having to reapply due to missing the renewal period. This item will be placed on the August meeting agenda for further discussion.

Ms. Reardon reminded the Board about the Annual Board Member Seminar, and advised that the deadline to register has been extended to May 9, 2008.

Correspondence

Ms. Slaughter provided the board members with a copy of the March Board E-News from CLARB.

Public Comment

There was no public comment.

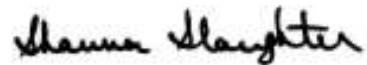
Next Meeting Date

The Board will hold the next meeting on August 14, 2008, at 9:00 am in Conference Room “B” of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

There being no further business before the board, Ms. Hanson made a motion, seconded by Mr. Sturm to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:16 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Shauna Slaughter". The signature is written in a cursive, flowing style.

Shauna Slaughter, Administrative Specialist II
Board of Landscape Architects